



## **FREQUENTLY ASKED QUESTIONS – DAY CAMP**

### **REGISTRATION**

#### **Do I have to register for the entire summer?**

Camp is offered on a weekly basis and you can register for any number of weeks you wish. You are not required to register your camper(s) for the entire summer.

#### **Can I register for a part week?**

Campers must register for the entire week. We do not offer registration per day or part week.

#### **What is your cancellation policy?**

Cancellations prior to June 1 will receive a full refund, less a \$45.00 administration fee. Cancellations after June 1 will **NOT** receive a refund.

No refund will be made for dismissals due to disciplinary action, late arrivals, or early departures.

#### **Can I write a post-dated cheque?**

Payment must be completed at the time of registration in order for your spot to be confirmed for the week of camp. We do not accept post-dated cheques.

#### **Do you offer a sibling discount?**

There is no sibling discount for the Trafalgar Castle School Summer Day Camp.

#### **If campers are not yet 4 years of age (those born later in the year) can they still attend camp?**

Unfortunately, we cannot accept children under the age of 4. Children under the age of 4 require a different ratio of camper to counsellor.



### **When should I have my children at camp and when can I pick them up?**

Registration begins at 8:50 a.m. and the camp day begins at 9 a.m. Camp ends at 4 p.m. We ask that all parents arrive promptly for pick up.

We offer extended care at an additional fee. On a short week (4 days) the cost is \$35 for either before or after camp-care and for both it is \$70. On a regular week (5 days) the cost is \$45 for either before or after camp care and for both it is \$90. Morning extended care begins at 7:30 a.m. and afternoon extended care ends at 5:30 p.m.

### **What if my child has to miss a day of camp or needs to come in late or leave early?**

If your child must be absent from camp, please let us know as soon as possible. Refunds will not be given for missed days. To arrange for a late drop off or early pick up, please advise your counsellor at the beginning of the day.

### **CAMP ACTIVITIES**

#### **What does a typical day of camp look like?**

Each camp day begins with a camp song or challenge that is led by the counsellors. Following this, campers rotate through a number of indoor and outdoor activities, including swimming, archery, and drama. We also offer two snacks and lunch. On Wednesday, archery is replaced with rock climbing, and Thursday afternoon ends with special entertainment. Fridays conclude the week with an exciting parent show! Come ready to enjoy an hour of drama presentations, photos and slideshows to give you insight into what your camper has been up to all week.

#### **Will my child have to wear the camp t-shirt every day?**

The camp t-shirt is not mandatory for purchase, although they are popular among the campers! You will pick-up the t-shirt on the first day of camp and it can be worn whenever you like.

#### **What items should my child bring to camp?**

We encourage all campers to bring sunscreen, a re-usable water bottle, hat, and running shoes for outdoor play. It is also important that they bring their bathing suit, towel, and goggles (if they wish) for swimming. Younger campers are also encouraged to bring a change of clothes, including clean underwear, in case of any accidents.



### **Can my child bring toys to camp?**

Things get forgotten at camp. We do not recommend that children bring toys to camp. The camp will not be held responsible for lost or damaged items.

### **Is food provided?**

Yes, food is provided in a peanut and nut-free environment. We have two snacks, one in the morning and one in the afternoon, along with a lunch. Please let us know of any dietary allergies and/or restrictions in your registration. We will do our best to accommodate requests.

### **What kind of food is provided?**

Our menu will be posted on our website.

### **Is swimming part of the regular camp day?**

Yes, swimming is a part of the regular camp day.

### **My child is not a good swimmer. Will it be safe?**

We have two lifeguards and two counsellors present in the pool area during the swimming period. All campers will also complete a simple swim test at the beginning of the week to decide if they need to wear a life jacket while in the pool. We also encourage parents to share any concerns with the counsellor at the beginning of the week.

### **My child does not feel like swimming today. Can he/she do something else during swimming?**

We encourage all children to swim in the pool and cannot provide special programming or activities if your child is unable to swim. Children will be supervised during swimming in the pool area.

### **What if I have to pick my child up at lunch or during an activity or during swimming?**

Please let us know as soon as possible so that we can make arrangements with you. It is imperative that you email the camp at [daycamp@trafalgarcastle.ca](mailto:daycamp@trafalgarcastle.ca) to let the Camp Director know that you are signing your child out early. Although the Counsellors and the Camp Director communicate regularly, it's best to let them let them both know that your child is leaving early to avoid any confusion.



### **What will my child do if there is inclement weather?**

We have plans and adjustments for hot, humid or rainy weather. Pick up will remain at the regular time.

### **My child has medication (an EpiPen, etc.). How will these be stored and administered?**

Please discuss the details of your child's medication with the Camp Director on the first day of camp. EpiPens will stay on your child's camp counsellor's person at all times.

### **How does the Camp mitigate the possibility of bullying at summer camp?**

We take the welfare, experience and safety of each camper very seriously. Our summer staff team is trained in the prevention of bullying. We also have policy and procedures in place to prevent bullying.

A counsellor is expected to always be with campers, which lessens the potential for bullying.

The entire summer camp team is dedicated to fostering a community of care and respect for the entire week. Our Staff commits themselves to this way of life and models it for the campers. At the beginning of every week we talk about the importance of being nice to one another and helping everyone have fun while at camp. This last guideline helps us communicate the safe environment of care fostered here at camp.

### **In the event of an emergency, what will happen to ensure my child's safety?**

Trafalgar Castle School's Day Camp Staff has been trained in our detailed emergency procedures. While our programs are designed to mitigate as much risk as possible, we understand that 'accidents happen' and we take the health and care of each child very seriously.

Basic procedure for emergencies are to remove the children/child from danger quickly and manage the camp as a whole through the process, contact emergency agencies immediately, administer first aid if required (all of our staff are trained in basic First Aid and CPR or higher), contact the emergency contacts for the child(ren) involved to inform them of the situation. The Legal Guardian for a child involved in an emergency will always be contacted.



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## **OTHER**

### **My child left something at the pool. How do I get it?**

The Camp has a Lost and Found area at the Camp office in the gym. At the end of the day, the lifeguards do their best to collect all items that have been left at the pool and bring them to the Lost and Found. If it is not necessary to retrieve the item immediately, you can check the Lost and Found area the next day.

### **What do I do if we leave important items behind after the program has ended?**

We collect all items in the Lost and Found table that is located in the gym, outside of the Camp office. If the item is medication or valuable, and we have contact information, the Camp Director will call to arrange pick-up. Otherwise, the items are carried over from week to week on the table and can be collected during camp hours. On the last day of camp for the entire summer, camp staff will clean up the Lost and Found, and any unclaimed items will be donated. Socks and underwear will not be added to the Lost and Found and will be thrown out at the end of the camp day if they are unclaimed.

### **My child would like to volunteer at your camp. How do they apply?**

There is a form on our camp's website. We ask that they fill out the form and email it to the email address indicated on the bottom of the form.

### **How do I get a hold of the Camp Director?**

The Camp Director can be contacted by email at [daycamp@trafalgarcastle.ca](mailto:daycamp@trafalgarcastle.ca).