



Position: Lower School Associate & Aftercare Teacher

Status: Full-Time Contract

Reports to: Director of Lower School

Start Date: August, 2020

Trafalgar Castle School is an all-girls day and boarding school situated in Whitby, Ontario. We've been around a long time (est. 1874) and may be small in size but we're big in heart and even bigger when it comes to bold ideas.

We're looking for a **Lower School Associate & Aftercare Teacher** for the 2020/2021 school year at a time that will no doubt require flexibility and adaptability. This candidate is someone who thrives on new learning and believes in the power of creativity to develop young minds. An authentic, warm, hard-working, and skilled individual with a deep understanding of how to help each girl work towards her full potential.

In the coming school year, we are committed to creating a strong sense of community, school spirit, and normalcy for our students despite these challenging times. All our students, from grades 4 to 12, will be in school every day for a full day, learning in an environment that encourages learning while respecting social distancing and applying best practices in health and safety.

We hope to find that special someone who will join us on this unprecedented journey of teaching and learning. If you are intrepid, compassionate, uphold high professional standards, and want to be a part of making history with us next year at the Castle, we want to hear from you.

The Opportunity:

For the 2020-21 academic year, we are seeking an **Associate & Aftercare Teacher** to work in our **Lower School** on a one-year contract basis. The successful candidate will work directly with our committed team of classroom teachers from Grade 4 through to Grade 8.

The **Associate & Aftercare Teacher** will be responsible for assisting the teachers with the supervision, co-curriculars, planning, and implementation of the Lower School program activities, and will provide supervisory and classroom support as assigned in the Lower School. He or she will also supervise and instruct classes starting at 10 AM and will be responsible for the Aftercare program until 6:00 PM daily.

Responsibilities will include, but are not limited to:

- Contribute to a classroom environment that inspires and supports learning and personal growth;
- Establish supportive rapport with students;
- Establish positive relationships with parents, faculty and other employees;
- Supervise and instruct students; provide coverage for Lower School teachers;
- Run the daily Aftercare program.

Required Qualifications and Experience:

- Bachelor's degree or higher is an asset;
- Ontario College of Teachers (P/J/I) certification or equivalent degree preferred;
- Prior classroom experience;
- Experience working with school-age children and familiarity with age-appropriate activities for a wide range of early elementary-aged children;
- Understanding of the unique benefits of an all-girls' education;
- A positive attitude and ability to maintain a calm and professional demeanor;
- Alignment with Trafalgar Castle School's mission, vision, and values;
- Knowledge of relevant technology and able to work in an online environment;
- Ability to pivot easily from in-person teaching to an online environment;
- Possess strong oral and written communication skills;
- Work independently with little direct supervision;
- Work well as part of a team.

How to Apply:

If you are interested in this position, please apply by **Monday, July 20, 2020** to:

Peggy Watt

Human Resources Manager

careers@trafalgarcastle.ca

Applications will be reviewed as they are submitted.

Trafalgar Castle School is an equal opportunity employer and welcomes applications from all candidates who meet the minimum requirements for the position. Accommodations are available upon request for candidates engaging in all parts of the recruitment and selection process at Trafalgar Castle School.

We thank all candidates for their interest, however, only those selected for an interview will be contacted.

As a condition of employment, successful candidates will be required to submit a current original Vulnerable Sector Screening from the police jurisdiction in which they reside prior to commencing employment.

To learn more about working at Trafalgar Castle School, please visit our website at <https://www.trafalgarcastle.ca/>.