



Castle Holiday Market 2023

Dear Vendor,

Trafalgar Castle School is excited to announce our 2023 Castle Holiday Market on **Saturday, November 18**. The Bazaar is a Castle tradition to raise money for local charities. The event is open to the community and admission is free. There will be a silent auction, Tearoom, and much more. We are once again looking to add vendors with unique gift ideas.

Our space is limited. We are looking to have a diverse collection of things for sale and will be choosing our vendors with this in mind. Your vendor space includes one table and chair(s). Set up time will begin at 8:30 a.m. The Bazaar will run from 10 a.m. to 1 p.m. The cost to reserve space is \$100.00.

If you would like to participate in this event please fill in and sign the required information on the attached vendor agreement. You can email your completed form to Marnie Woodley, Faculty Lead woodley.marnie@trafalgarcastle.ca or if you have any further questions please do not hesitate to contact me directly at 905.668.3358.



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Rules and Regulations for Vendors

1. There are no refunds.
2. You are responsible for garbage, tablecloth, signage, water, etc.
3. Remember to take any excessive garbage with you at the end of the event.
4. All items for sale need to be kept inside the designated space and you cannot display outside your designated area.
5. No aggressive sales or inappropriate items will be permitted.
6. No alcohol, fireworks, weapons or illegal substances are allowed on the grounds.
7. Booth set up is between 8:30 and 9:30 a.m., doors open at 10 a.m. sharp.
8. Trafalgar Castle School assumes no responsibility or liability for any loss, damage or injuries occurring or suffered during the operation of the booth, within the area of operation of the booth, nor does Trafalgar Castle School assume any liability or responsibility for financial loss of any kind.
9. Tear down only after 1 p.m.
10. As space is limited, Trafalgar Castle School reserves the right to rescind or cancel this agreement, and the right of ejection for breach of any part of the mentioned rules, terms and conditions.

WAIVER: Please sign and date this form to be submitted as part of your application.

Artisan Name (printed) _____

The above-named hereby agrees and understands that in consideration of the opportunity to display/sell his or her art, craft or gift items at the specific venue, that the above-named agrees and understands that all personal property of the above-named, including but not limited to his or her art, craft or gift items on display or equipment at, or left on premises of the venue is displayed or remaining on the premises at the sole and entire risk of the above named. No liability for loss, theft or damage to or destruction of any of the art, craft or gift items, equipment or other personal property is or shall be assumed or attributed Trafalgar Castle School; AND FURTHER, the above-named understands that all sale items and/or personal property of above named on display or left at the venue is not covered by the insurance policy of the venue.

Artisan Signature _____ Date: _____



Trafalgar Castle
School

The vendor fee is \$100.00. Vendor space is assigned on a first-come, first-serve basis. Space is guaranteed when payment is received. Payment can be made via e-transfer to finance@trafalgarcastle.ca, be sure to include your company name and "Holiday Market" in the message or by cheque made payable to Trafalgar Castle School and sent directly to the attention of Marnie Woodley, Castle Holiday Market Faculty Lead, at Trafalgar Castle School, 401 Reynolds Street, Whitby, ON L1N 3W9.

Vendor Application Form

Business Name & Email:

Contact Person:

Business Description and items to be sold:

Will you require electricity? Yes _____ No _____

Signature Date

Authorized