



Trafalgar Castle School

SCHEDULE OF FEES AND FINANCIAL SERVICES 2024-2025

As set out below are the various fees and charges levied by Trafalgar Castle School in connection with the enrolment of the Student for 2024-2025 School Year (collectively referred to as “Fees”).

NEW STUDENT ENROLMENT FEES

Application Fee:

All new applicants will be charged a non-refundable application fee at the time of submission. This fee is \$200 for Boarding students and \$75 for Day students. Applications to Trafalgar Castle School should be completed online at trafalgarcastle.ca/application.

Day Student Enrolment Fees:

Upon acceptance of the student's application, Trafalgar Castle School shall issue a Letter of Offer to the student. The student shall return the Letter of Offer to Trafalgar Castle School signed, together with a one-time acceptance fee of \$4,000 and a \$6,500 deposit to be applied as a prepayment towards the student's Tuition Fees. Such acceptance fee and deposit are non-refundable and shall be forfeited should the student fail to attend Trafalgar Castle School for whatever reason. In making the application, the student agrees to follow the rules and regulations of Trafalgar Castle School.

Boarding Student Enrolment Fees:

Upon acceptance of the student's application, Trafalgar Castle School shall issue a Letter of Offer to the student. The student shall return the Letter of Offer to Trafalgar Castle School signed, together with a one-time acceptance fee of \$4,000 and a \$15,000 deposit as prepayment towards the student's Tuition and Boarding Fees. Such acceptance fee and deposit are non-refundable and shall be forfeited should the student fail to attend Trafalgar Castle School for whatever reason. In making the application, the student agrees to follow the rules and regulations of Trafalgar Castle School.

RETURNING STUDENT ENROLMENT FEES

(Due Date – Friday, February 2, 2024)

Day Students:

Returning Day students are required to complete the online re-enrolment process and provide a deposit of \$4,500 to guarantee a place being held for the student at Trafalgar Castle School for the following year. Such deposit is non-refundable and will be applied to the fees for 2024-2025 but will be forfeited should the student not attend the following year for whatever reason. In making this application for re-enrolment the student agrees to follow the rules and regulations of Trafalgar Castle School.

Boarding Students:

Returning Boarding students are required to complete the online re-enrolment process and provide a deposit of \$15,000 to guarantee a place being held for the student at Trafalgar Castle School for the following year. Such deposit is non-refundable and will be applied to the fees for 2024-2025 but will be forfeited should the student not attend the following year for whatever reason. In making this application for re-enrolment the student agrees to follow the rules and regulations of Trafalgar Castle School.



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TUITION FEES 2024-2025

Day Students*	Grades 4 to 6	\$ 29,348
	Grades 7 to 8	\$ 30,208
	Grades 9 to 12	\$ 33,151

*Day students must be Canadian citizens or have permanent residency and reside with a parent or guardian of Canadian citizenship, permanent residency, or work permit.

TUITION AND BOARDING FEES 2024-2025

International Boarding Students:	\$ 78,215
Domestic Boarding Students (7-day):	\$ 71,487
Domestic Boarding Students* (5-day):	\$ 65,050

*Students must be Canadian citizens or residents whose parents live in Ontario to be eligible for 5-day Domestic Boarding Student.

OTHER FEES

New Student Acceptance	\$ 4,000
Technology Fee (Grade 4 - 6 students only)	\$ 400
Transportation Fee (Grades 4 through 12)	\$ 200

SERVICES INCLUDED TUITION FEES

The fees include:



Our robust
**Academic
Program**



Room and board
for all boarding
students



Daily hot lunches for all students,
including sandwich and salad bar options
with soup choices and dessert



All compulsory **travel**
and compulsory **activities**



Select entertainment,
educational, sports and
cultural **activities**



**Use of the School
Health Centre,**
staffed by a registered nurse



Access
to the
Fitness Centre



Other miscellaneous items
including ID card, yearbook and the
Parents' Guild Annual Membership Fee

401 Reynolds Street, Whitby, ON Canada L1N 3W9 Tel.: 905.668.3358 Email: finance@trafalgarcastle.ca

trafalgarcastle.ca   



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OTHER FEE CHARGES

Other fee charges incurred will be charged to the student's account, including but not limited to:

- Textbooks and online resources;
- Musical instrument rentals/purchases;
- Select co-curricular activities and athletic teams (robotics, rowing);
- School store purchases;
- Personal supplies;
- Uniform;
- Transportation services;
- Additional ESL support fee where applicable;
- Health insurance (all International students); and
- After-care services where applicable.

Parents/guardians who are financially responsible for the student and live outside of Canada are required to provide a \$1,000 deposit on account with the School to cover these extra costs.

International boarding students applying for a Canadian Study Permit or Canadian Study Permit renewal, are required to provide a Notarized Custodianship Declaration as part of the enrolment process. This original document must be provided by your guardian/representative and submitted with your Canadian Study Permit/Student Visa application. A custodian can be a relative or close family friend who lives within a 50 km radius of the Greater Toronto Area. If the student does not have a designated custodian, they must pay a fee to an outside agency. Trafalgar Castle School can recommend different agencies to support international families.

PAYMENT OF FEES

Fees are due and payable as specified under the various payment options outlined on Page 6. The deposit on enrolment/re-enrolment should be deducted from the first payment of the option selected. Fees are billed 30 days in advance. School fees that are outstanding at the time of billing will be subject to late payment interest charges at a rate of 18% per annum, calculated monthly.

Payment methods include cheque, online banking, interac e-transfer to finance@trafalgarcastle.ca, wire transfer, WeChat Pay and Alipay. Payments may also be made by credit card using request.plastiq.com/pay-trafalgar-castle-school (third-party processor fee will apply).

MONTHLY STATEMENTS

A statement will be forwarded to parents/guardians on a monthly basis. Payment is due upon receipt of the statement. Accounts that are outstanding at the time of billing will be subject to late payment interest charges at a rate of 18% per annum, calculated monthly.

LATE PAYMENTS/OVERDUE ACCOUNTS

Failure to comply with the agreed terms of payment outlined herein may result in the student not being admitted to the School for the subsequent term or Academic Year. In addition, the School may withhold progress updates and reports, access to parent-teacher interviews and limit student participation in some or all co-curricular activities, field trips and boarding life activities when the student account is in arrears. **No student will be permitted to re-enrol until all fees, expenses and interest charges from the previous year are paid in full.**



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MEDICAL REQUIREMENTS AND HEALTH INSURANCE

Under Ontario law all students are required to have the appropriate immunizations prior to entering school. The Medical Officer of Health is required to enforce this regulation. Medical and Health forms must be completed by all students and are to be submitted **prior to arrival**. All Canadian students must be covered by the Ontario Health Insurance Plan and provide evidence of such when requested by Trafalgar Castle School.

International students are required to enrol in the health insurance plan as prescribed by Trafalgar Castle School. The fee for this health insurance plan is approximately \$925 per School year and will be billed to the student's account. This coverage is mandatory for all international students.

INTERNATIONAL STUDENT VISAS AND STUDY PERMITS

All students who are not Canadian citizens or who do not have Permanent Resident status must have a valid Canadian Student Study Permit and/or Student Visa prior to the start of the Academic Year.

In the event that an international student is unable to obtain their Canadian Student Study Permit and/or Student Visa, they must advise the School in writing with supporting documentation to be eligible for the following reimbursement policy:

- Notice prior to May 31 – a full refund, less the application fee and one-time acceptance fee will be issued;
- Notice between June 1 and August 31 - a full refund, less \$3,000 and the one-time acceptance fee will be issued; and
- Notice after September 1 - a full refund less \$5,000 and the one-time acceptance fee will be issued.

FINANCIAL ASSISTANCE PROGRAM

Trafalgar Castle School has a Financial Assistance Program to support families who may require assistance to meet the financial commitment of a Trafalgar education. There is a fixed amount of financial aid available each year and assistance is awarded based on financial need up to a maximum of 40% of the tuition.

Applications for financial assistance should be made at the same time as an application to Trafalgar Castle School. To demonstrate financial need, parents must file an online Financial Aid for Canadian Students (FACS) application through Apple Financial Services. This is a confidential process. The FACS process identifies a family's ability to support educational expenses. A recommendation for assistance is made by Apple Financial and reviewed by the Financial Aid Committee. Please go to applefinancialservices.ca to complete the application. Each year a family is asked to reapply for financial assistance, as their circumstances may vary. Unfortunately not every deserving candidate's requests can be accommodated.



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FINANCIAL ASSISTANCE PROGRAM (cont'd)

Our awards are made between January 1 and March 1, annually. Applications are considered after this date if funds remain available. We strongly recommend you complete your application as early as possible. For more information contact financialaid@trafalgarcastle.ca.

DISCOUNTS

Trafalgar Castle School offers a 10% discount on the tuition fee (excludes the boarding component) to alumnae daughters, granddaughters, great-granddaughters and to sisters of students currently enrolled in the School.

REFERRAL APPRECIATION

Recognizing the value and importance of student referrals, Trafalgar Castle School has a Referral Appreciation Program. For more information contact admissions@trafalgarcastle.ca.

TAX RECEIPTS

Under current Canadian legislation, students under 16 years of age are eligible for childcare expense fee receipts, depending upon residential status. Trafalgar Castle School provides a childcare expense receipt for a portion of fees paid. Receipts are emailed annually from the Finance Office.

Trafalgar recommends that you review your own circumstances with advice from a professional financial adviser before making a claim.

RESPONSIBILITY FOR FEES:

The parents or guardians agree to be financially responsible for all Fees incurred by your student's enrolment for the entire year, and acknowledge that upon Trafalgar Castle School accepting the student for enrolment or re-enrolment, that no refund of any Deposit and/or Fees paid shall be given and such payments shall be forfeited to Trafalgar Castle School and the balance of the Fees for the school year shall become due and payable if the student at any time fails to attend; the student withdraws or is withdrawn by the parents or guardian; or Trafalgar Castle School asks the student to withdraw. The School reserves the right to use synchronous and asynchronous online learning temporarily or indefinitely as part of the whole-class instruction.

Force Majeure: The School is not liable for any costs incurred by parents due to delays or non-performance of obligations pursuant to unforeseen, urgent circumstances.



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Payment Options

The deposit on enrolment/re-enrolment should be deducted from the first payment of the option selected.

Applications received after the payment plan dates must be accompanied by a payment equivalent to the missed payment dates.

Day Students	GRADES 4-6	GRADES 7-8	GRADES 9-12
Option 1 - full payment due April 1, 2024 - less discount applied if paid by April 1, 2024*	29,348 (300)	30,208 (300)	33,151 (300)
Option 1 Total	29,048	29,908	32,851
Option 2 - first instalment due April 1, 2024 - second instalment due August 1, 2024	19,815 9,783	20,389 10,069	22,351 11,050
Option 2 Total	29,598	30,458	33,401
Option 3 - eight (8) monthly instalments due 1st of the month - March 1, 2024 to October 1, 2024	3,700	3,808	4,176
Option 3 Total	29,600	30,464	33,408

* Early payment discount applies ONLY to applicants whose payments are received on or before the early payment due date.

INTERNATIONAL BOARDING STUDENTS	International
Option 1 - full payment due March 1, 2024	78,215
Option 2 - first instalment due March 1, 2024 - second instalment due May 1, 2024 - third instalment due August 1, 2024	39,608 19,554 19,554
Option 2 Total	78,715

DOMESTIC BOARDING STUDENTS	5 Day*	7 Day
*Eligible for Domestic students whose parent(s) live in Ontario.		
Option 1 - full payment due March 1, 2024	65,050	71,487
Option 2 - first instalment due March 1, 2024 - second instalment August 1, 2024	43,867 21,683	48,158 23,829
Option 2 Total	65,550	71,987
Option 3 - seven (7) monthly instalments due 1st of the month - March 1, 2024 to September 1, 2024	9,365	10,284
Option 3 Total	65,555	71,988