



Do you love teenagers? Do you have a passion for teaching? Do you find joy in seeing a young person blossom inside and outside the classroom, and know that you played a part in their success? If so, we want to meet you!

Trafalgar Castle School is an all-girls day and boarding school situated in Whitby, Ontario. We've been around a long time (est. 1874) and may be small in size but we're big in heart and even bigger when it comes to bold ideas.

We're looking for enthusiastic **Boarding Life Dons** who thrive on new learning and believe in the power of collaboration. As a key member of our Boarding Life Team, you are responsible for the academic and social/emotional well-being of our boarding students. Authentic, warm, patient and hard-working, you have a deep understanding of how to help each girl work towards her full potential. **Dons are required to live on site** and have day, evening and weekend supervision responsibilities on a rotational basis.

Boarding Life Dons are responsible for implementing our Boarding Life Program, which includes residence activities, mentoring and tutoring, health and wellness care, attendance, supervision, progressive discipline and regular timely communication with parents/guardians. You will also organize, lead and/or supervise co-curricular activities during the day and evenings as well as weekend activities and overnight excursions.

You know that every parent wants the best for their daughter, and understand that open communication, shared problem solving, empathy, and deep respect underpin how you work with families. The same level of understanding and respect goes for your relationship with colleagues. You value being part of a vibrant school culture, you support and encourage those you work with, and you definitely like to share in a good laugh during the day.

We are a girls' school. We are committed to understanding how girls learn best and what it takes to prepare them for a future that is increasingly complex. Our commitment to girls and their success, both in and outside the classroom is far-reaching. You share this commitment, and understand what it takes to build a growth mindset, strengthen girls' confidence, and help them to develop the capacity to thrive in a global context.

We are looking for someone who is compassionate, upholds high professional standards, and will exemplify our mission, vision, and values.

You'll report to the Director of Boarding Life and be an important member of our Boarding Life team.

Here are the skills and attributes you need to have:

- An understanding of adolescent girls' learning and health and wellness needs.
- An empathetic approach and patient demeanor.
- A positive, enthusiastic approach to learning and engagement in school life.
- Demonstrated organization, time management and analytical skills.
- Effective communication and interpersonal skills.
- The ability to know each and every girl – who she is and how she learns.
- A love of collaboration and shared problem-solving. We believe the smartest person in the room is the room. Teamwork is important to us, so that's a non-negotiable.
- A belief in nurturing and mentoring every student you encounter – that's part of who we are as a Grade 4 to 12 school.
- A passion for learning and a thirst for feedback – there's sure to be lots of both.
- Familiarity with Mac, Windows, and iPad computing. The Google Apps for Education suite, and Learning Management Systems would be a plus.
- Respect for everyone in the workplace. We believe no job is beneath any of us and that everyone deserves patience, kindness, and a morning smile.
- A sense of humour is imperative.
- Hobbies, interests, things you enjoy – we want you to have a life outside of work.
- Post-secondary education: social work, child and youth work, personal support work diploma or degree. Degree in Education I/S level preferred.

Here's what we offer:

- The opportunity to shape and build an amazing boarding life program.
- Coaching or leading co-curricular activities.
- Potential to teach one Ontario Ministry of Education secondary course.
- Opportunities for supply teaching.
- A competitive salary and a comprehensive benefits package.
- Participation in the Ontario Teachers' Pension Plan for certified teachers.
- Excellent professional development opportunities.
- Really great colleagues who do fun things together.
- A welcoming and vibrant school community.

If you think you're the right person for the job, please forward your resume and cover letter by **March 30, 2020** to:

Peggy Watt
Human Resources Manager
careers@trafalgarcastle.ca

Trafalgar Castle School thanks all interested candidates, however, only those selected for an interview will be contacted.

Trafalgar Castle School is committed to providing accommodations for persons with disabilities. If you require accommodation at any stage during the recruitment process, please contact Human Resources at watt.peggy@trafalgarcastle.ca so that we may work with you to meet your needs.

As a condition of employment, successful candidates will be required to submit a current original Vulnerable Sector Screening from the police jurisdiction in which they reside prior to commencing employment.

For further information, please visit us online at: www.trafalgarcastle.ca.